



SRI SIDDHARTHA MEDICAL COLLEGE

[Constituent College of SSAHE] Agalakote, B.H. Road, Tumkur - 572107.

(Recognized by the National Medical Commission, New Delhi)



0816-2278867 Fax: 0816-2275210, Pri: 2255045

e-mail:info@ssmctumkur.org website: ssmctumkur.org



Date: 07-07-2026

COLLEGE DEVELOPMENT COUNCIL, SSMC

The minutes of meeting held on 03.07.2026 at 02:30 p.m. in the college council hall

The Principal welcomed all the HODs and Section Heads to the College Council meeting. He briefed the events that took place in the previous months.

The Principal congratulated all the concerned Section Heads, HODs, and the Nursing Superintendent for motivating their staff to get the accreditation to Siddhartha Medical College & Hospital by National Accreditation Board for Hospitals & Healthcare Providers. (Constituent Board of Quality Council of India). This is valid for 5 years. We need to Submit the Compliance regarding the quality every quarter and for the same the Nodal Officer and committee shall be reconstituted and all HODs and Section Heads to ensure maintenance of quality and to comply deficiencies. CME on Wrist was conducted by the Department of Orthopaedics on 25/06/2026. FDP on AI Tools was conducted by Dr. Radhika by MEU. Emergency Medicine Department, Conducted Guest Lecture on Brain Death and Stroke in association with Aster CMI. Students' Council celebrated Doctors' Day on 2 July 2026 and felicitated 5 senior doctors Dr. N. S.Venkatesh, Dr. Parvath Devi, Dr. Girish, Dr. Anand Kumar & Dr. Prakash. International Yoga Day was celebrated on 21/06/2026 and AHS Students organized a flash mob to start their cultural and sports activities. They are conducting the cultural and sports activities under the guidance of Dr. Veena and Mr. Shashi, Physical Director.

The following Council members attended the meeting:

Present:

- Dr. M B Sanikop, Principal.
- Dr. G. N. Prabhakara (Vice Principal) (Prof & HOD General Surgery)
- Dr. N. S. Venkatesh. (Medical Superintendent Hospital)
- Dr. Rajeshwari Devi H R (Medical Superintendent Administration)
- Dr. Kiran Kumar (C A O)
- Dr. Manjunath G. N. (M E U Coordinator)
- Dr. Bindhu Rani M K (Pre & Para Coordinator)
- Dr. Kavyashree A N. (Anatomy)
- Dr. Nandini T (Pharmacology)
- Dr. Savitha Rani (Community Medicine)
- Dr. Keshavmurthy (Biochemistry)
- Dr. Geetha J P (Pathology)

SRI SIDDHARTHA ACADEMY OF HIGHER EDUCATION

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- Dr.Prashanth.H V (Microbiology)
- Dr.Sathyanarayan M.T (Psychiatry)
- Dr.Jyothiswaroop (ENT)
- Dr.Sharath Kumar D Shah (General Medicine)
- Dr.Arifuddin (Physiology)
- Dr.T.S.Anand Kumar (Paediatrics)
- DR.Shivanad (Dermatology)
- Dr.Jayashree S Shah (Ophthalmology)
- Dr.Indira (OBG)
- Dr.Mahesh (Respiratory Medicine)
- Dr.S.B.Gangadhar (Anesthesiology)
- Dr. Srinivas Kulakarni (EMD)
- Dr.Raghavendra.B.L (Nephrology)
- Dr.Sathish Babu.N (IQAC)
- Dr.Swaroop Dev M (Prof, of ENT.Skill Lab Co-Ordinator)
- Dr.Varsha R Mokhasi (Research Coordinator)
- Dr.Suresh Babu (Research Coordinator - SSAHE)i2C
- Mrs. Nagarathna (Nursing Superintendent)

The following council members did not attend

Absent:

- Dr.Harshith.C, Assistant Medical Superintendent
- Dr.Parvathidevi G K (P.G Coordinator)
- Dr.Sridhar D K (Orthopaedics)
- Dr.Chandru k (Forensic Medicine)
- Dr.Anand S H (Radiology)
- Dr.Subramanya.k (Paediatrics Surgery)
- Mr.Srisailesh(MRD)
- Dr.Shilpa (Intensivist)
- Dr.Satish (Intensivist)
- Mr.Shashi Kumar (Physical Director)



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- Dr.Hareesha Babu (Nephrology)
- Mr.Chethan.G(Pharmacy)
- Mrs. Ramya(HRD)

The following agenda were discussed

Agenda 1 - Action Taken Report of the last meeting was discussed

SL No	Agenda	Action Taken
1	Annual Disclosure Report (ADR) – 2025 for Post Graduate Medical Courses.	It is Submitted on 30th June.
2	Maintenance of clinical material as per ADR for UG & PG courses.	Still the HODSs are not monitoring their Unit Heads and advised Medical Superintendent to do the follow up.
3	– Internal Assessment for 1st MBBS.	The Internal Assessment is being conducted and instructed the Pre-Clinical HODs to strictly follow the guidelines issued by the NMC for the eligibility to appear main and Supplementary exams.
4	Admission to AHS Courses	AHS Coordinator to monitor the admission process. Many students are approaching for the admission to the AHS courses and already the seats in CCT, MIT & OTAT are filled.
5	IQAC Criterion Heads Responsibilities.	NAAC Coordinator, Dr. Sathish Babu, mentioned regarding the responsibilities to be taken by Criterion Heads.in the meetings conducted for them. Principal mentioned regarding the visit to the various departments along with the Criterion heads.
6	ICMR & NAIN 2.0 Research Projects.	All the 10 projects sanctioned shall meet regularly and shall comply as per advisory issued by the III T. Students and staff concerned along with the Mentors to do strict follow up of their students who have been sanctioned of the projects.

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7	Submission of Research Projects for Staff. / Publications / Research Projects Documentation.	Some staff have submitted.
8	Conduct of Internal Assessment for IInd Year & IIIrd MBBS Part I	III MBBS Part I have conducted IA and they shall submit the Eligibility soon.
9	Supplementary Exam Final MBBS.	Conducted.

Agenda 2 – TLE (UG, PG & AHS) Schedules & Compliances.

All the faculty have submitted the schedules both UG and PG. In PG compliance many faculty are not attending and some clinical departments are not conducting for 2 hours. HODs shall monitor the attendance of their faculty and Principal warned regarding Loss of Pay (LOP) for the period they remain absent.

Agenda 3 – Faculty Management Portal.

SSAHE has established a Data Centre to facilitate and automate various e-governance processes. Faculty Management Portal has been launched. In this regard the circular is already sent to all HODs to ensure their faculty enter in all the modules and to update faculty, Profile up to date. All faculty to update and the Faculty Self- Appraisal (as per NAAC format) for the Academic Year 2024-2025 has to be completed on or before 15 July 2026. All the HODs shall submit to the IQAC on or before 13 July 2026.

Agenda 4 - SSAHE Examination for IIIrd MBBS Part I.

Notification is already issued and the HODs of Community Medicine and Forensic Medicine to verify the eligibility on or before the issue of the application form. The exams are conducted and the arrangements for food and accommodation is the same as it was for the earlier Examinations.

Agenda 5 – SSAHE Examination for 1st MBBS.

SSAHE Examination for 1st MBBS is also notified. All the HODs to conduct Internal Assessment exam and to verify the eligibility as per the new norms, notified by the (NMC). The Students with less than 60% attendance they shall not appear for both Regular and Fast Track exams. The Students with 60-75% shall attend the remedial classes and they can appear for the Fast Track Exams if they fulfil the eligibility criterion. The HODs to document attendance and compulsorily submit to the Principal's Office immediately after the completion of Internal Assessment (IA) Exams.

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Agenda 6 - Usage of Skill Lab.

The HODs shall monitor the Skill Lab posting, as many of the faculty members not conducting / attending their Skill Lab postings. They send their PG Students to take attendance. This is not acceptable. In this process the students are also not attending. The Skill Lab is established at the expense of crores of Rupees. Now we have added simulators also, Dr. Swaroop Dev., In-charge Skill Lab gave the report regarding the faculty and student participation in the Skill Lab training. The Principal requested the Vice Principal to look into it & ensure attendance of both faculty and students.

Agenda 7 - Conduct of Internal Assessment Exams.

Internal Assessment exams are the part of the SSAHE examination & to conduct them with integrity. It was decided to conduct with transparency and the parents need to be informed and the strong Mentorship Programme shall be monitored by the individual HODs to improve and to counsel both parents and students

Agenda 8 - Hostel Admissions and Management.

The wardens shall monitor the students who are not there in the hostel after 9:00 PM and also students who go home every now then. The security and the supervisors to develop a mechanism to ensure the monitoring and to ensure the safety of the students. They also have to monitor the Maintenance in the Hostel. The AHS Students are provided with the bunker cots. In the Annexe of Padmapani, the Hospital staff staying shall move out and the dormitory accommodation has to be given by the Nursing Superintendent. For the new medical students the arrangement for accommodation shall be made in the C Block, NRI Hostel and Padmapani Hostel.

Agenda 9 - Renovations in the Campus (on priority)

The HOD's of Biochemistry, Pathology, Microbiology, Anatomy & Physiology & AHS Block have requested for the renovation of their Practical hall, Dissertation hall & Museum. They need the repair works and the renovation shall be taken up after the approval of the Hon'ble Chancellor. Renovation work just above the OPD Block is also required. That is the accommodation for the clinical Faculty and also the seminar rooms for the clinical Departments. Extension of Examination hall is also required as the admission capacity is increased from 200 to 250.

Agenda 10 - Research and Publications.

All the HOD's to monitor their faculty do research activities there by submit their research project proposals and the publications. They submit in scopus journals. All the HOD'S to motivate the junior level staff to submit the articles to the scopus Journals.

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The Principal informed the council that student council meeting takes place once a month. Students discuss with the principal and section heads regarding the deficiency in their campus (including the Hostels facility's) and according we consider the remedial measures. Principal informed the council that the student council is vibrant and they are all requesting for the improvement in the facilities. We have to give comforts in the campus (Including Hostel stay)

Agenda 12 - Update of the Website.

The HOD's shall take the responsibility to update their departmental information to the website Incharge. The Registrars shall take the responsibility communicate to the website I/C to update the information of their department.

Agenda 13 - Any other matter with the permission of the chair.

Dr.Jyothyswaroop brought to the notice of the Council Regarding the deficiencies in the prescription pad. Principal requested the M.S to look into it.

The meeting concluded by thanking all the members attended the meeting.


PRINCIPAL

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Sri Siddhartha Medical College & Hospital
Agalakote, B.H. Road, Tumkur.

Copy to: -

1. Vice chancellor.
2. Registrar.
3. Advisor to chancellor.
4. Vice Principal.
5. Medical superintendent Hospital.
6. Medical Superintendent Administration.
7. All the HOD's.
8. P.S of chancellor.