SRI SIDDHARTHA ACADEMY OF HIGHER EDUCATION

(*Deemed to be University u/s 3 of the UGC Act, 1956)*
Accredited 'A+' Grade by NAAC
Agalakote, B.H.Road, Tumkur – 572 107.KARNATAKA, INDIA.
Ph. 0816- 2275514 Fax: 0816-2275510, website: ssahe.edu.in email: coe@ssahe.edu.in

Affix attested recent colour passport size photo here

APPLICATION FOR THE CONVOCATION – 2025

(To be sent to the Academy through the College)

In-Person ☐ **In Absentia** ☐

Please tick any one of the above. This is only for collection at the time of "Convocation - 2025 " .

To be filled in & sent to the Principal/s of the respective constituent colleges of SSAHE on or before the due date. Degree / Fellowship Programme for which the application made .....

1	Name of the Candidate in full (in capitals as registered in the Academy)	
2	Date of Birth :	☐☐ ☐☐ ☐☐☐☐
3	Gender :	Male ☐ Female ☐
4	Father's Name :	
5	Nationality :	
6	Permanent Address in block letters with PIN code (to which certificate may be sent) :	
7	Mobile No. :	
8	E-Mail ID	
9	Examination passed with details [with branch if any] (Attested copies of marks card of all the Academy examinations should be enclosed) :	Final Exam / Reg. No. / Month / Year
10	Date of completion of Internship (if Prescribed) :	From date: To date:
11	Whether passed lower examination after passing final examination? Submit details if yes.	Yes / No Final Year Passed year & month : Lower exam passed year & month :
12	Name of the College:	
13	Whether the prescribed fee has been remitted? *If so furnish details. If paid while paying the final examination fee, the photocopy of the bank challan to be enclosed.*	Challan No./ DD No. Date: Bank: Amount:

Contd…2

14	**Furnish the following documents** a) All marks cards of…….. : b) Internship / Training Certificate : c) Fee details : d) 2 Recent Colour passport size photos :	Enclosed ☐ / Not Enclosed ☐ Enclosed ☐ / Not Enclosed ☐ Enclosed ☐ / Not Enclosed ☐ Enclosed ☐ / Not Enclosed ☐

Certified that the details and information furnished above are true & correct.

Place:
Date: **Signature of the Candidate**

The information furnished by the candidate as above and Sl. No. 14 is correct as per the records maintained in the college.

Place:
Date: **Signature of the Principal / Director / Dean with Seal**

Instructions to the Candidate

1. Candidates should write their name (in capital letters) legibly as registered for the Academy examination
2. Self attested copies of marks cards of all the examinations should be enclosed
3. Candidate should write their optional / electives / Specializations clearly in the applications.
4. Ph.D candidates should enclose a copy of declaration of results and mention their titles of the thesis legibly.
5. Candidate should write their name and postal address legibly in the columns provided for in the application.
6. The prescribed fee (in Rupees) for the degree certificate are as follows:

		In person	In Absentia (by Post)
		Indian (Rs.)	Indian (Rs.)
A.	Under Graduate (Medical, Dental & Engineering)	4,000/-	4,500/-
B.	Post Graduate Degree (Medical & Dental)	7,000/-	7,500/-
C.	Post Graduate Degree (M.Tech & MCA)	4,000/-	4,500/-
D.	Ph.D / M.Sc (Engg).	10,000/-	10,500/-
E.	Fellowship	10,000/-	10,500/-

(Demand Draft in favour of " Registrar, SSAHE", Payable at Tumkur, Karnataka) or Through online payment:-*www.ssahe.edu.in*

7. Two copies of recent colour passport size photographs of the candidate to be sent:
   a) One copy duly attested and affixed to the application
   b) The name & Reg. No. of the candidate, faculty and the college should be clearly mentioned on the back of the other photo and to be put in separate cover & stapled to the application.
8. Prescribed fees once paid will not be **refunded or adjusted** for future convocations.
9. No application will be accepted after the due date.
10. No application will be accepted directly in the Academy.
11. **Incomplete and incorrect applications will be summarily rejected and no correspondence will** be **entertained in the matter.**
12. **'In person'** means that the candidate has to be present himself / herself physically at the time of convocation to receive the Degree.**'In Absentia'** means that the presence of the candidate at the time of convocation is not required and the Degree certificate will be sent by Registered post after the convocation.